

MARICOPA COUNTY BOARD OF HEALTH MEETING MINUTES

Finance Committee

Monday, October 24, 2016

301 W. Jefferson Street, 10th Floor

Phoenix, Arizona 85003

Board of Supervisors Conference Room

Meeting was called to order at 2:30 p.m.

ROLL CALL:

Members Present:

Don Cassano

Nedra Halley

Kip Steill

Members Absent:

Francisca Montoya

ACTION ITEMS:

1. Approval of BOH Finance Committee Minutes August 17, 2015:

President Steill asked for a motion to approve the minutes from the BOH Finance Committee Meeting held on April 25, 2016. Motion was made by Mr. Don Cassano to approve the BOH minutes as presented. Motion was seconded Ms. Nedra Halley by and the motion passed unanimously.

DISCUSSION ITEMS:

1. Public Health Finance Report

Mr. Scot Pitcairn

Through the end of September, Public Health has spent 24.0% of the General Fund allocation. Spending year to date is below budget year-to-date by \$456,783. Of this amount, only \$36,188 is from vacancy savings, with most of the rest of the positive variance in indirect allocations, medical supplies and a lag in telecom charges. As noted in the July meeting, OMB reduced Public Health's General Fund budget by increasing the vacancy savings amounts. The county implemented a new financial system in July, and Public Health has just recently been receiving accurate reports. Public Health is anticipating an increase in General Fund spending in Epidemiology for increased surveillance and reporting for Zika virus. At the end of the first quarter, 22.2% of the Grant Fund budget has been spent. The largest positive variance is in Operations in Healthcare Services due to a lag time in billing. Grant revenues are \$6.6 million behind budget year-to-date due to grant payments being 2-3 months behind. Public Health has spent 26.1% of the Special Revenue Fund. Spending in Operations is \$229,094 over budget year-to-date. This is due primarily to spending the pharmacy for vaccines that is front loaded and one-time spending on the new Vital Registration North Valley Office.

2. Environmental Services Finance Report

Mr. Gus Martinez

The County General Fund is reporting revenues 5% over the year-to-date budget and expenditures 44% under the year-to-date through September FY17. This amount is attributed to a Personal variance of 89.5K, a General Supplies variance of \$223K and Capital Equipment variance of 338.6K. The County Grant Fund is reporting revenues 100% under the year-to-date and expenditures 29.68% under the year-to-date through September FY17. The department has submitted a reimbursement of \$9210 for the first quarter FY17 expenses, and the disbursement will not show until the 2nd quarter of FY17. The Environmental Fee fund is reporting revenues 10% over the year-to-date budget and expenditures 16% under the year-to-date budget through September FY17. The Water and Waste Management Division

saw higher than anticipated revenue in fiscal year FY17 for onsite waste water systems in the amount of \$102,855. Home construction is up in regions of the valley that require private septic system. Pool, food permitting, and environmental plan review are all experiencing a higher than average permit and plan review submittals resulting in \$388,986 above budgeted revenue. The expenditures are 16% under budget due to charges that have not posted (expected 2nd quarter FY17) and a positive variance for Capital Expenditures for the remodel of 1645 W Roosevelt Mobile Office location with a completion date of 3rd quarter FY17.

Adjournment

There being no further business, motion was made by Mr. Don Cassano to adjourn the meeting. The motion was seconded by Ms. Nedra Halley and the motion passed unanimously. President Steill adjourned the Finance meeting at 2:45 p.m.